

## Article VII – Procedures for Elections

1. The Board of Directors shall form the Nomination and Election Committee prior to the ~~October~~ **September** general meeting. At the ~~October~~ **September** general meeting the committee shall announce the upcoming elections and solicit input from those members that may be interested in becoming a candidate for the Board of Directors and/or an Officer of the Club.
2. At the ~~November~~ **October** general meeting the Nomination and Election Committee shall present their slate of candidates nominated for each office. Nominations from the floor shall then be opened: any member in good standing may nominate qualified candidates for any office; a member in good standing shall second the nomination; nominated candidates must indicate if they accept the nomination. When nominated, seconded, and accepted the candidates name shall be added to the slate of nominees. ***The nominations will be reopened at the November meeting, and will be considered closed at the conclusion of that meeting, or when specifically closed by the presiding officer at that meeting. The Secretary shall be directed to cast a unanimous ballot for any unopposed offices at that time.***
3. The election for ~~the any contested office Board of Directors and Officers~~ shall be conducted ~~at the December annual meeting.~~ ***by mail as described in paragraph (5) and the slate of new Officers and Directors shall be announced at the December general meeting.***
4. Voting for members of the Board of Directors and Officers shall be by secret ballot ~~and each voter may vote for: President; Vice President; Secretary; Treasurer; and two board members.~~
5. ~~If the Board of Directors has determined that~~ Voting by mail shall be a ***the*** method of voting. Ballots shall be sent by the secretary to each full member in good standing not more than thirty (30) days and not fewer than fifteen (15) days before the date set for the ~~election~~ ***December General Meeting***. Ballots shall instruct members to seal their ballot in a ballot envelope and then place the sealed envelope into a larger envelope along with a signed paper, provided by the secretary, identifying the member whose vote is contained in the inner envelope. Ballots may be delivered to the secretary in person or by mail. Upon receiving the ballots, the secretary shall open the outer envelope; remove the identification paper and record which members have voted. The identification paper and outer envelope shall then be separated from the ballot envelope. The sealed ballot envelope shall be retained by the secretary until opened ~~on~~ ***at*** the ~~election~~ ***December General Meeting.*** ~~date:~~
6. ~~If the Board of Directors has determined that in-person voting shall be a method of voting; members voting in person at the annual meeting may obtain a ballot from the secretary at the annual meeting provided that the secretary's record does not indicate that the member voted by mail:~~
6. 7. ~~When voting in person and voting by mail are used in conjunction;~~ Completed mail ballots must be delivered to the secretary ~~prior to~~ before the ***opening of the ballots at the date of the election December General Meeting.*** ~~In-person ballots shall be identifiable by color or other means to insure that mail ballots are not used for in-person voting:~~
7. 8. A member of the Nomination and Election Committee, the current secretary and two members of the club that are not running for office shall open and count the ballots ***at the December General Meeting*** and certify the election results.
8. 9. The secretary shall retain all ballots for 45 days following an election. ~~If the election is non-contested, the ballots shall be destroyed at the end of the 45-day period:~~
9. 10. The candidate for each ***contested*** office: President; Vice President; Secretary; Treasurer, with the most votes shall be deemed elected, and the two candidates for board members with the most votes shall be deemed elected.
10. 11. The elected Board of Directors and Officers shall take office effective January 1st of the following year.